

# FORT SMALLWOOD ELEMENTARY

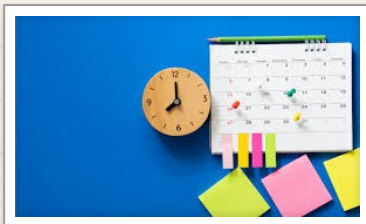
## REOPENING INFORMATION

### PRINCIPAL MESSAGE

Dear Fort Smallwood Families,

As we prepare for the return of students, I am filled with anticipation. I will be overjoyed to hear the sounds of students filling our halls and classrooms again, albeit, on a much smaller scale. I'll take it though!

This newsletter contains a great deal of important information. Please make sure to read it in its entirety and post in a convenient spot in your home



### SCHEDULES

All learning will revert to the Fort Smallwood bell schedule beginning March 1.

Arrival – 8:50 to 9:10

Instruction Schedule:

In-person instruction: 9:15 – 3:35

Virtual instruction:

Pre-K to 2 only – 9:40 – 3:30

3 to 5 only – 9:15 – 3:35

Dismissal – 3:35

DETAILED SCHEDULES by grade level will be shared on the website once finalized.

# INSTRUCTION - WHAT TO EXPECT

While students are participating in in-person learning, there will be times when the Chromebook will be used. There will also be opportunities for pencil and paper activities.

Cultural Arts classes will take place in the classroom and will be virtual. Students will log into their Cultural Arts Google Classroom for the lesson.

## HEALTH AND SAFETY

### Health and Safety

For a detailed outline of the Safety Guidelines, use this link to the Reopening Safety Guide.

<https://www.aacps.org/safetyguide>

It is important to note that families are expected to complete a daily symptom check.

Information regarding this checklist can be found in the Safety Guide.

Also note, students who have **any one of the following symptoms will be sent home (per Health Department guidelines)**

- Fever > 100.4
- Chills
- muscle aches
- sore throat
- headache
- nausea/vomiting
- diarrhea
- fatigue
- congestion or runny nose



NOTE: Per the stated Reopening Safety Guide, all students and staff will be required to wear a mask for the entirety of the day. This includes recess and on the bus. Students will be able to remove their mask when eating breakfast and lunch.

## MEDICATIONS

Greetings from the Health Room at Fort Smallwood!

We are very excited to be preparing for students to return to hybrid learning.

If your child requires medication in school, please contact the health room and set up a time for medication drop off. We will only be able to receive medications at the times that are scheduled with the health room. the Parent Request to Administer Medication form can be found here:

Please review the top portion. After you review it, you can have your child's provider complete the bottom section and you will fill out the top portion.

The drop-off process will look a little different.

Please.....

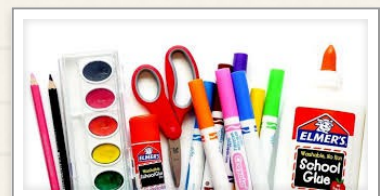
- Arrive at your ***scheduled time***.
- Buzz the office and let them know that you have an appointment with the health room for medication drop off.
- A health room staff will meet you in the foyer and will review your paper work and medication.
- If everything is in order, your visit will be done!
- 

***You may email me to schedule your medication/PRAM drop-off*** appointment at [Nurse2112@aacps.org](mailto:Nurse2112@aacps.org)

We are looking forward to working with you and your child as we start this hybrid portion of the school year.

Angie Zazzera RN, BSN  
School Health Nurse  
Fort Smallwood Elementary School  
410-222-6450  
[Nurse2112@aacps.org](mailto:Nurse2112@aacps.org)

## WHAT SHOULD STUDENTS BRING TO SCHOOL?



- TWO masks (one in a ziplock bag)
- ChromeBook (fully charged!!!)
- ChromeBook Charge Cord
- Headphones (NO WIRELESS)
- Math textbook
- Composition notebooks
- Supplies including sticky notes, pencils, personal sharpener, paper, crayons/markers
- STEM/Art supplies
- Books and quiet games (no balls)
- Water bottle (preferably with a flip-top lid)
- Lunch, if desired
- Yoga Mat (optional)
- Foundations materials (K and 1 only)

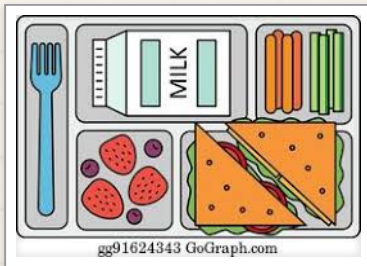
For safety reasons, rolling backpacks will not be permitted.

Water fountains may only be used to fill water bottles.

## TECHNOLOGY

All students have been offered a Chromebook for use. If you have opted to use a personal device in school, you will be required to sign and return a technology waiver. That waiver will be provided to you on the first day.

Chromebook bags will be provided to students on the day they return to the building.



## MEALS

Every student will be offered breakfast, lunch, and dinner. All students are encouraged to take advantage of this offering. However, students may bring lunch to school. All meals will be served in the classroom.

## BUILDING ACCESS

Upon re-opening, access to the building will continue to be by APPOINTMENT ONLY.

If you need to drop something off for a student, baskets will be placed outside for you to leave items. Be sure to:

- Ring the bell to alert the office you are dropping an item
- Leave the item in the basket
- Be sure the item is clearly marked with the student's name and teacher

## EARLY DISMISSALS

It is important that you communicate with your student's teacher and the office of intent to pick up early. When you arrive to pick up, you will be asked to remain outside (weather permitting), and your student will be brought to you. **YOU WILL BE REQUIRED TO SHOW IDENTIFICATION FOR PICK UP.**

The end of the day is a very busy time in the office. **If there is a change to your student's regular dismissal plan for the day, you must alert the office prior to 3:00.** Any changes after 3 pm will not be accommodated unless it is an emergency situation.

## LATE ARRIVALS



Any student who arrives after 9:10 is considered tardy. Late arrivals must be accompanied to the door by an adult. Students will be met at the door for entry.



## CAR RIDERS

If you have opted to self-transport your student, there are some guidelines that must be followed

1. Enter the lot from the 2nd entrance off Poplar Drive.
2. Please remain in the drop off/pick up line; please do not park your car in a parking spot.
3. Mandates require that you must stay in your car. Students will be dismissed to your car in the line.

We are also taking this opportunity to also refine our car rider system. In mid-March, every car rider will be assigned a car rider identification number. Families will be asked to display that number during pick up. Multiple numbers will be provided to you. Utilizing numbers will allow the line to move quickly and help those who are may be n car rider duty as a "fill – in".

## ABOUT US

Principal:

Mrs. Bobbie Kesecker

[bkesecker@aacps.org](mailto:bkesecker@aacps.org)

Principal Secretary

Ms. Michelle Clendening

[mclendening@aacps.org](mailto:mclendening@aacps.org)

Enrollment Secretary

Mrs. Lynda McPheron

[mmcpheron@aacps.org](mailto:mmcpheron@aacps.org)

Fort Smallwood Elementary

1720 Poplar Ridge Road

Pasadena, MD 21122

410-222-6450

Website: <https://www.aacps.org/Page/4343>



Find us on Twitter: @FSESAACPS

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